The agreed-upon definition of an “active shooter” by US government agencies (including the White House, US Department of Justice, FBI, US Department of Education, US Department of Homeland Security, and Federal Emergency Management Agency) is “an individual actively engaged in killing or attempting to kill people in a confined and populated area.” In most cases, there is no pattern or method to their selection of victims.

Active shooter situations are generally unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims. Because active shooter situations are often over before law enforcement arrives on the scene, individuals and organizations must be prepared both mentally and physically to deal with an active shooter (or violent intruder) situation.

While it is unlikely that an active shooter situation will happen, it is also true that having a “it won’t happen here” mentality can result in individuals and organizations being ill-equipped and unprepared to respond to this type of workplace crisis if it does occur.

This program is designed to raise awareness of this issue and provide information for consideration.

**PROGRAM STRUCTURE**

The program will typically be scheduled from 8:30 – 11:30, and consist of two parts. The first and essential part of the program pertaining to awareness and prevention, and steps to take during an active shooter incident will run from 8:30 – 10:30 (approx).

After this concludes, the optional second and final part of the program will be available for supervisors and managers who choose to remain.

**PART 1 – ALL ATTENDEES**

This 2-hour segment will provide information on the following key areas:

- Factors and circumstances that can lead up to an active shooter/workplace violence event
- Different “types” of armed intruders
- Typical goals/objectives of armed intruders
- Ways to stay safe: “Evacuate, Barricade, Attack” and which one may be right for you
- Talking to 911 operators
- How to respond (and what to do) once law enforcement arrives
- Important points to remember

Following the conclusion of Part One, a break will be given to allow employees and others to leave before Part Two of the program begins.

**PART 2 – OPTIONAL FOR SUPERVISORS/MANAGERS**

During this 1-hour extended portion of the program for supervisors/managers who may be in attendance, the instructor will cover the importance of:

- Emergency action plans
- Security preparedness and controls
- Policies and guidelines
- Handling the aftermath of an active shooter incident

This course addresses the competency of Workforce Management

*Actual program length based upon attendance as described in the Program Structure*