



# LEADING Today

SERIES 1

Engaging **WEBINARS** to help you bring out the best in yourself and others.

These 2-hour "live" webinars from the Center for Management and Professional Development provide **targeted information** paired with **specific tools** and **strategies** to help you navigate critical leadership challenges.

## Adapting Your Leadership Style

Different people respond better to different styles of leadership. To be a truly skilled leader, you must become aware of the needs of your staff, and adapt your leadership style to nurture and encourage their productivity and professional growth. This webinar will help you to assess your personal leadership style, and introduce tools to help you build connections with the employees you lead.

**Learners will receive information to help them:**

- Identify the qualities of an effective leader
- Make the mental shift from individual productivity to influencing others
- Recognize style differences – and how to lead employees with different style preferences
- Build rapport using verbal and nonverbal messages
- Conduct constructive one-on-ones

## Coaching Conversations

This webinar will help you lead coaching conversations that make the individual responsible for proactively defining goals and becoming accountable to their commitments. You will understand how the various aspects of coaching conversations (such as defining the opportunity or problem, analyzing options, and developing an action plan) can motivate and support individuals to help them successfully meet individual and team goals.

**Learners will receive information to help them:**

- Identify the four steps of a coaching session and how they should be applied in various contexts
- Recognize the correct application of inquiry and advocacy in a coaching session
- Apply basic coaching techniques for:
  - Performance improvement
  - Career development
  - Training for specific skills

## Team Excellence: Achieving High Performance

Organizations know that every employee is valuable, and contributes unique talents and experience to each project or task. Moreover, when employees come together as a team, and understand how to work collaboratively, the end result can be even greater success! This webinar will help you help others learn to **CARE** by discovering techniques for effective **Communication**, maximizing individual **Ability**, producing **Results**, and fostering **Esprit de corps**.

**Learners will receive information to help them:**

- Recognize the communication characteristics of high-performing teams
- Assess individual strengths in order to ensure the best possible team performance
- Learn how to focus on goals and results effectively
- Recognize the elements needed to build esprit de corps within work teams

## Unleash the key to your organization's success...your talent!

**Training Information:** Webinars are conducted using Adobe Connect. Prior to the webinar, each participant will receive an email with information needed to access the webinar, and any applicable companion material. To actively participate in the webinar, participants will need access to a computer with speakers, Internet connection, and a telephone.



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