STATE OF MISSOURI
Center FOR
MANAGEMENT AND
Professional Development

Information Technology and Computer Skills Training

WORD 2007 - TABS/ TABLES/SECTION BREAKS WEBINAR (Virtual Lecture)

Where: Your Computer Desktop
Time: 9:00 a.m. - 11:00 p.m.
Investment: $50.00

NOTE: This class is a Distance Learning Class to be taken at your workstation. This is not a hands-on class.

Course Content

- Working with Tab

- Creating Tables

- Managing Tables

- Formatting Tables

- Performing Calculations

- Creating Page Breaks

- Creating Section Breaks

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